



transport

Department:
Transport
Province of KwaZulu-Natal

SECTION A

Tender Notice and Invitation to Tender – ZNB00041/0000/00/HOD/INF/20T

KwaZulu-Natal Department of Transport – Appointment of multiple service providers for Inspection, Maintenance & Repair of The Departmental Earthmoving Equipment.

This contract is not an establishment of the panel but direct appointment of multiple service providers.

It is estimated that interested service providers, who can **inspect, maintain and repair the Departmental fleet**, satisfy criteria stated in the Tender Data, may submit Tender offers. The Department reserves the right to **not award this bid**.

Prequalifying Criteria

The KwaZulu-Natal Department of Transport is applying pre-qualifying criteria for this bid in terms of Regulation four of the PPPFA Regulations, 2017. Only tenderers who meet the minimum pre-qualifying criteria will be considered for evaluation and award. The pre-qualifying criteria for this bid are as follows:

- A tenderer who is an EME or QSE; and
- A tenderer having a Level 1 B-BBEE Status Level of Contributor.

A non-refundable tender deposit of R610.00 is payable in cash or bank card for collection.

The physical address for collection of Tender documents is **Kwa-Zulu-Natal Department of Transport, 172 Burger Street, Pietermaritzburg, 3201 at the Function's Hall.**

Documents may be collected during working hours **from 08H00 to 15H30 between Monday to Friday on the 17th January 2022 till 04th February 2022**. Alternative can be downloaded on www.kzntransport.gov.za or www.etenders.gov.za

COMPULSORY BRIEFING SESSION

The Briefing session will be conducted virtually.

Date: 07 February 2022

Time: 10h00

Microsoft Teams Meeting Link: <http://bit.ly/ZNB00041>

Queries relating to the issues of these documents may be addressed to Sizwe Ndlovu Tel. No. (033)355 0603:

E-mail: Sizwe.Ndlovu@kzntransport.gov.za

The closing time for receipt of Tenders is **11h00 on 24 February 2022** at the offices of the **Department of Transport located at 172 Burger Street Pietermaritzburg.**

Telegraphic, telephonic, telex, facsimile, e-mail and late Tender Proposals will not be accepted.

KWAZULU-NATAL DEPARTMENT OF TRANSPORT BID FORMS

ANNEXURE A STANDARD BIDDING DOCUMENT		PAGE
SECTION A	INVITATION TO BID	1
SECTION B	SBD 1 - TERMS AND CONDITIONS FOR BIDDING	4
SECTION C	SPECIAL INSTRUCTIONS REGARDING COMPLETION OF BID	5
SECTION D	REGISTRATION ON CENTRAL SUPPLIERS DATABASE	6
SECTION E	DECLARATION THAT INFORMATION ON CENTRAL SUPPLIER DATABASE IS CORRECT AND UP TO DATE	7
SECTION F	PRICING SCHEDULE	8 - 17
ANNEXURE B	SBD 4 - DECLARATION OF INTEREST	18-21
SECTION G		
SECTION N	SBD 5 - THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME	22-24
SECTION H	SBD 6.1 - PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017	25-33
	SBD 7.2 - CONTRACT FORM - RENDERING OF SERVICES	34-35
SECTION I	SBD 8 - DECLARATION OF BIDDERS PAST SUPPLY CHAIN MANAGEMENT PRACTICE	36-37
SECTION J	SBD 9 - CERTIFICATE OF INDEPENDENT BID DETERMINATION	38 - 40
SECTION K	CONDITIONS OF BID	41 - 42
ANNEXURE C	GENERAL CONDITIONS OF CONTRACT (GCC)	43 - 51
ANNEXURE D	SPECIAL CONDITIONS OF CONTRACT (SCC)	52 - 54
SECTION L	OFFICIAL BRIEFING SESSION FORM	55
SECTION M	AUTHORITY TO SIGN A BID	56 - 60
ANNEXURE E	TERMS OF REFERENCE	61-81
SECTION O	SCHEDULE OF VARIATION FROM GOODS OR SERVICES	82
	INFORMATION	
SECTION P	SCHEDULE OF ALTERNATIVE BIDS	83
SECTION Q	ADDITIONAL PRICING SCHEDULE	84 - 92

SECTION A

SCM APPENDIX 1
 (Supplier to complete & return.
 Failure to complete, offer will be invalid)
INVITATION TO QUOTE

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS OF THE DEPARTMENT OF TRANSPORT					
QUOTATION NUMBER:	ZNB00041/0000/00/HOD/INF/20T	CLOSING DATE:	24 February 2022	CLOSING TIME:	11h00
DESCRIPTION	APPOINTMENT OF MULTIPLE SERVICE PROVIDERS FOR INSPECTION, MAINTENANCE & REPAIR OF THE DEPARTMENTAL EARTHMOVING EQUIPMENT FOR A PERIOD OF 36 MONTHS				
QUOTATION RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Main Entrance Foyer		Email: tenders@kzntransport.gov.za			
172 Burger Street		Under no circumstances must suppliers submit their quotation offers/ responses to the official whose name appear on the enquiries.			
Pietermaritzburg					
3201					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Sandile Nkala	CONTACT PERSON	Sizwe Ndlovu		
TELEPHONE NUMBER	033 355 8641	TELEPHONE NUMBER	033 355 0603		
FACSIMILE NUMBER		FACSIMILE NUMBER			
E-MAIL ADDRESS	Sandile.Nkala@kzntransport.gov.za	E-MAIL ADDRESS	Sizwe.Ndlovu@kzntransport.gov.za		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]	
B3: QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

SCM APPENDIX 2
(Supplier to complete & return.
Failure to complete, offer will be invalid)
SECTION B
TERMS AND CONDITIONS FOR QUOTING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. IF THE BID WAS INVITED THROUGH A CLOSE QUOTATION PROCESS; WHERE SUPPLIERS WERE SOURCED FROM CSD USING THE COMMODITY PROCESS; SUPPLIERS WHO WERE NOT INVITED WILL NOT BE CONSIDERED.
1.5. USE OF OMISSION IN THE DOCUMENT IS PROHIBITED.
1.6. FAILING TO COMPLY WITH THE ABOVE REQUIREMENTS WILL RESULT IN THE BID BEING NON-RESPONSIVE.
1.7. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7.1/7.2).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: _____

CAPACITY UNDER WHICH THIS BID IS SIGNED: _____
(Proof of authority must be submitted e.g. company resolution)

DATE: ____/____/____

SECTION C

SPECIAL INSTRUCTIONS AND NOTICES TO BIDDERS REGARDING THE COMPLETION OF BIDDING FORMS

PLEASE NOTE THAT THIS BID IS SUBJECT TO TREASURY REGULATIONS 16A ISSUED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999, THE KWAZULU-NATAL SUPPLY CHAIN MANAGEMENT POLICY FRAMEWORK.

1. Unless inconsistent with or expressly indicated otherwise by the context, the singular shall include the plural and visa versa and with words importing the masculine gender shall include the feminine and the neuter.
2. Under no circumstances whatsoever may the bid forms be retyped or redrafted. Photocopies of the original bid documentation may be used, but an original signature must appear on such photocopies.
3. The bidder is advised to check the number of pages and to satisfy himself that none are missing or duplicated.
4. Bids submitted must be complete in all respects.
5. Bids shall be lodged at the address indicated not later than the closing time specified for their receipt, and in accordance with the directives in the bid documents.
6. Each bid shall be addressed in accordance with the directives in the bid documents and shall be lodged in a separate sealed envelope, with the name and address of the bidder, the bid number and closing date indicated on the envelope. The envelope shall not contain documents relating to any bid other than that shown on the envelope. If this provision is not complied with, such bids may be rejected as being invalid.
7. All bids received in sealed envelopes with the relevant bid numbers on the envelopes are kept unopened in safe custody until the closing time of the bids. Where, however, a bid is received open, it shall be sealed. If it is received without a bid number on the envelope, it shall be opened, the bid number ascertained, the envelope sealed and the bid number written on the envelope.
8. A specific box is provided for the receipt of bids, and no bid found in any other box or elsewhere subsequent to the closing date and time of bid will be considered.
9. No bid sent through the post will be considered if it is received after the closing date and time stipulated in the bid documentation, and proof of posting will not be accepted as proof of delivery.
10. No bid submitted by telefax, telegraphic or other electronic means will be considered.
11. Bidding documents must not be included in packages containing samples. Such bids may be rejected as being invalid.
12. Any alteration made by the bidder must be initialed.
13. Use of correcting fluid is prohibited
14. Bids will be opened in public as soon as practicable after the closing time of bid.
15. Where practical, prices are made public at the time of opening bids.
16. If it is desired to make more than one offer against any individual item, such offers should be given on a photocopy of the page in question. Clear indication thereof must be stated on the schedules attached.

SECTION D

REGISTRATION ON THE CENTRAL SUPPLIERS DATABASE

1. In terms of the National Treasury Instruction Note, all suppliers of goods and services to the State are required to register on the Central Suppliers Database.
2. Prospective suppliers should self-register on the CSD website www.csd.gov.za
3. If a business is registered on the Database and it is found subsequently that false or incorrect information has been supplied, then the Department may, without prejudice to any other legal rights or remedies it may have;
 - 3.1 cancel a bid or a contract awarded to such supplier, and the supplier would become liable for any damages if a less favourable bid is accepted or less favourable arrangements are made.
4. **The same principles as set out in paragraph 3 above are applicable should the supplier fail to request updating of its information on the Central Suppliers Database, relating to changed particulars or circumstances.**
5. IF THE SUPPLIER IS NOT REGISTERED AT THE CLOSING TIME OF BID, THE SUPPLIER WILL BE DISQUALIFIED AT THE BID EVALUATION PROCESS.

SECTION E

DECLARATION THAT INFORMATION ON CENTRAL SUPPLIER DATABASE IS CORRECT AND UP TO DATE

(To be completed by bidder)

THIS IS TO CERTIFY THAT I (name of bidder/authorized representative)
....., WHO REPRESENTS (state name of bidder)
.....

CSD Registration Number.....

AM AWARE OF THE CONTENTS OF THE CENTRAL SUPPLIER DATABASE WITH RESPECT TO THE BIDDER'S DETAILS AND REGISTRATION INFORMATION, AND THAT THE SAID INFORMATION IS CORRECT AND UP TO DATE AS ON THE DATE OF SUBMITTING THIS BID.

AND I AM AWARE THAT INCORRECT OR OUTDATED INFORMATION MAY BE A CAUSE FOR DISQUALIFICATION OF THIS BID FROM THE BIDDING PROCESS, AND/OR POSSIBLE CANCELLATION OF THE CONTRACT THAT MAY BE AWARDED ON THE BASIS OF THIS BID.

.....
SIGNATURE OF BIDDER OR AUTHORISED REPRESENTATIVE

DATE:

SBD 3.1

**SECTION F
FIRM - PRICING SCHEDULE**

(Appointment of multiple service providers for Inspection, Maintenance & Repair of The Departmental Earthmoving Equipment)

Name of bidder.....	Closing Time 11:00
Bid number ZNB00041/0000/00/HOD/INF/20T	Closing date 24 February 2021

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID

Bidders must price only on the categories line they are bidding for and calculate the total grand totals which will be evaluated.

Bidders must use the District Selection table provided on the specifications to indicate their preferred district and categories to be priced. Bidders may not bid for more than six categories in total. The quantities in the tables are estimated values for the purpose of evaluation. If bidders wish to bid in more than one district, additional tables are provided in SECTION Q.

DISTRICT: _____

Category 1: Major repairs (trucks, bakkies, etc.)				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	61 233		R _____
Spares/Material		R1 000 000.00		R1 000 000.00
Markup on Spares/Materials		R1 000 000.00	%	R _____
Travel	R _____ /km	_____ km		R _____
			Grand Total	R _____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 2: Construction plant repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	33 540		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 3: General repairs (Mobile)				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	124 500		R _____
Spares/Material		R800 000.00		R800 000.00
Markup on Spares/Materials		R800 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 4: Replacing GET and Wheels, Plant and Equipment Care				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	38 760		R _____
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 5: Tyre Removal, Refitting and tyre casing repair				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	17 400		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 6: General Machining, Welding and Fabrication				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	20 043		R _____
Spares/Material		R500 000.00		R500 000.00
Markup on Spares/Materials		R500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 7: Auto Electrical Repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	20 460		R _____
Spares/Material		R1 000 000.00		R1 000 000.00
Markup on Spares/Materials		R1 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 8: Fuel Injection Repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	6 687		R _____
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 9: Turbochargers, Automotive Eng. & Engine Assembly				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	18 279		R _____
Spares/Material		R4 000 000.00		R3 000 000.00
Markup on Spares/Materials			_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 10: Gearbox & Diff (incl wet brakes), Prop shaft& Driveline repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	22 392		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 11: Brake & Clutch Friction Components, Air Brake & Component				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	17 664		R _____
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 12: Radiator, Oil Cooler & fuel tanks				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	7 578		R _____
Spares/Material		R1 000 000.00		R1 000 000.00
Markup on Spares/Materials		R1 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 13: Derusting & respray				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	8 796		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 14: Accident repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	14 175		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 15: Automotive Glass Replacement, Upholstery & Automotive body trim				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	16 260		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 16: Hydraulic Hose Repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	11 106		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 17: Hydraulic Component Repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	21 702		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 18: Minor plant/ Machinery repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	11 100		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 19: Fitment Centres				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	23 580		R _____
Spares/Material		R4 000 000.00		R4 000 000.00
Markup on Spares/Materials		R4 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 20: Spring repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	8 970		R _____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 21: Statutory Inspection & Testing of Vessels				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Repair				
Labour	R _____/hour	7 392		R _____
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Testing and Certification				
Test	R _____ / Test	2 472		R _____
Grand Total				_____

Category 22: Statutory Inspection & Testing of Lift Equipment				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Repair				
Labour	R _____/hour	8 109		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Testing and Certification				
Test		4 476		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 23: Vehicle Air conditioner repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	6 900		R _____
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 24: Roadworthiness Testing Centre			
<i>Description</i>	<i>Fee (Incl VAT) / unit</i>	<i>Quantity</i>	<i>Total</i>
Car/LDV	R _____	180	R _____
HLV	R _____	351	R _____
Trailer ≥ 3500kg	R _____	90	R _____
Minibus 16 ≤ 3500 kg	R _____	174	R _____
Bus	R _____	48	R _____
Grand Total			R _____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

NOTE:

- The estimated quantities indicated above are for bid evaluation purposes only.
- The bidder must include their rates, in the tables provided, for the categories they are bidding and calculate the totals which will be evaluated
- Travel distance (km) used must be the distance from the bidder's workshop, where the work will be conducted, to the respective district addresses provided in Annexure E.
- A bidder may bid for a maximum of 6 categories. Failure to comply will result in the bidder being considered non-responsive.
- The department will only pay for goods and, or services received as and when they are required.
- The price adjustment is subject to the average consumer price index (CPI) on each year of the contractual anniversary.
- The service provider will be required to respond to an assessment call within one (1) working day;
- After assessment has been completed, the service provider will be required to produce a comprehensive quotation within two (2) working days which entails a breakdown and a total amount required to execute the work;
- The department after receiving a quotation as stated above will then grant the authorisation in form of a purchase order to the service provider to continue or not to continue;
- Upon submission of invoices, the supplier is required to provide invoices for spare parts supplied to ensure the correct mark up as tendered and to ensure the quality of the spare parts is as requested by the department, i.e. OEM or approved alternate spare parts.
- If it happens that the service provider's SARS Tax Certificate is none compliant, the service provider will be allocated a grace period not exceeding seven (7) days to address their tax matters;
- Failure to address the tax matters will result in the department sourcing work from the neighbouring districts.

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

SECTION G

ANNEXURE B

**Every question must be answered individually on this form, whether a relationship is present or not:
Failure to do so will invalidate your tender/bid**

SBD 4

DECLARATION OF INTEREST

- 1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
 - the bidder is employed by the state; and/or
 - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative:

2.2 Identity Number:

2.3 Position occupied in the Company (director, trustee, shareholder²):

2.4 Company Registration Number:

2.5 Tax Reference Number:

2.6 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / persal numbers must be indicated in paragraph 3 below.

¹“State” means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²“Shareholder” means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person connected to the bidder is employed :

Position occupied in the state institution:

Any other particulars:
.....

.....
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

2.7.2.1 If yes, did you attached proof of such authority to the bid document? **YES / NO**

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

2.9.1 If so, furnish particulars.

.....
.....
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?

YES/NO

2.10.1 If so, furnish particulars.

.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?

YES/NO

2.11.1 If so, furnish particulars:

.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Tax Reference Number	State Employee Number / Persal Number

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF
THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

This document must be signed and submitted together with your bid

THE NATIONAL INDUSTRIAL PARTICIPATION PROGRAMME

INTRODUCTION

The National Industrial Participation (NIP) Programme, which is applicable to all government procurement contracts that have an imported content, became effective on the 1 September 1996. The NIP policy and guidelines were fully endorsed by Cabinet on 30 April 1997. In terms of the Cabinet decision, all state and parastatal purchases / lease contracts (for goods, works and services) entered into after this date, are subject to the NIP requirements. NIP is obligatory and therefore must be complied with. The Industrial Participation Secretariat (IPS) of the Department of Trade and Industry (DTI) is charged with the responsibility of administering the programme.

1 PILLARS OF THE PROGRAMME

- 1.1 The NIP obligation is benchmarked on the imported content of the contract. Any contract having an imported content equal to or exceeding US\$ 10 million or other currency equivalent to US\$ 10 million will have a NIP obligation. This threshold of US\$ 10 million can be reached as follows:
- (a) Any single contract with imported content exceeding US\$10 million.
or
 - (b) Multiple contracts for the same goods, works or services each with imported content exceeding US\$3 million awarded to one seller over a 2 year period which in total exceeds US\$10 million.
or
 - (c) A contract with a renewable option clause, where should the option be exercised the total value of the imported content will exceed US\$10 million.
or
 - (d) Multiple suppliers of the same goods, works or services under the same contract, where the value of the imported content of each allocation is equal to or exceeds US\$ 3 million worth of goods, works or services to the same government institution, which in total over a two (2) year period exceeds US\$10 million.
- 1.2 The NIP obligation applicable to suppliers in respect of sub-paragraphs 1.1 (a) to 1.1 (c) above will amount to 30 % of the imported content whilst suppliers in respect of paragraph 1.1 (d) shall incur 30% of the total NIP obligation on a *pro-rata* basis.
- 1.3 To satisfy the NIP obligation, the DTI would negotiate and conclude agreements such as investments, joint ventures, sub-contracting, licensee production, export promotion, sourcing arrangements and research and development (R&D) with partners or suppliers.
- 1.4 A period of seven years has been identified as the time frame within which to discharge the obligation.

2 REQUIREMENTS OF THE DEPARTMENT OF TRADE AND INDUSTRY

- 2.1 In order to ensure effective implementation of the programme, successful bidders (contractors) are required to, immediately after the award of a contract that is in excess of **R10 million** (ten million Rands), submit details of such a contract to the DTI for reporting purposes.
- 2.2 The purpose for reporting details of contracts in excess of the amount of R10 million (ten million Rands) is to cater for multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as provided for in paragraphs 1.1.(b) to 1.1. (d) above.

3 BID SUBMISSION AND CONTRACT REPORTING REQUIREMENTS OF BIDDERS AND SUCCESSFUL BIDDERS (CONTRACTORS)

- 3.1 Bidders are required to sign and submit this Standard Bidding Document (SBD 5) together with the bid on the closing date and time.
- 3.2 In order to accommodate multiple contracts for the same goods, works or services; renewable contracts and multiple suppliers for the same goods, works or services under the same contract as indicated in sub-paragraphs 1.1 (b) to 1.1 (d) above and to enable the DTI in determining the NIP obligation, successful bidders (contractors) are required, immediately after being officially notified about any successful bid with a value in excess of R10 million (ten million Rands), to contact and furnish the DTI with the following information:
- Bid / contract number.
 - Description of the goods, works or services.
 - Date on which the contract was accepted.
 - Name, address and contact details of the government institution.
 - Value of the contract.
 - Imported content of the contract, if possible.
- 3.2 The information required in paragraph 3.2 above must be sent to the Department of Trade and Industry, Private Bag X 84, Pretoria, 0001 for the attention of Mr Elias Malapane within five (5) working days after award of the contract. Mr Malapane may be contacted on telephone (012) 394 1401, facsimile (012) 394 2401 or e-mail at Elias@thedti.gov.za for further details about the programme.

4 PROCESS TO SATISFY THE NIP OBLIGATION

4.1 Once the successful bidder (contractor) has made contact with and furnished the DTI with the information required, the following steps will be followed:

- a. the contractor and the DTI will determine the NIP obligation;
- b. the contractor and the DTI will sign the NIP obligation agreement;
- c. the contractor will submit a performance guarantee to the DTI;
- d. the contractor will submit a business concept for consideration and approval by the DTI;
- e. upon approval of the business concept by the DTI, the contractor will submit detailed business plans outlining the business concepts;
- f. the contractor will implement the business plans; and
- g. the contractor will submit bi-annual progress reports on approved plans to the DTI.

4.2 The NIP obligation agreement is between the DTI and the successful bidder (contractor) and, therefore, does not involve the purchasing institution.

Bid number	Closing date:
Name of bidder.....	
Postal address	
.....	
Signature.....	Name (in print).....
Date.....	

SECTION H

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **not exceed** R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or
- b) The 80/20 preference point system will be applicable to this tender.

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

4.2. EME’S AND QSE’S MUST COMPLETE THE FOLLOWING APPLICABLE AFFIDAVIT FORM TO CLAIM PREFERENCE POINTS

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	
Trading Name (If Applicable):	
Registration Number	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –</p> <ul style="list-style-type: none"> (a) who are citizens of the Republic of South Africa by birth or descent; or (b) who became citizens of the Republic of South Africa by naturalisationi- <ul style="list-style-type: none"> I. before 27 April 1994; or II. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”
Definition of “Black Designated Groups”	<p>“Black Designated Groups means:</p> <ul style="list-style-type: none"> (a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (b) Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (d) Black people living in rural and under developed areas; (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”

3. I hereby declare under Oath that:

- The Enterprise is _____% Black Owned as per Amended Code Series 100 of the amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as amended by Act No 46 of 2013,
- The Enterprise is _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black Disabled % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less
- Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At least 51% Black Owned	Level Two (125% B-BBEE procurement recognition level)	
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise, which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: ____/____/____

Stamp	

Signature of Commissioner of Oaths

SWORN AFFIDAVIT – B-BBEE QUALIFYING SMALL ENTERPRISE

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name	
Trading Name (If Applicable):	
Registration Number	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of “Black People”	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians –</p> <ul style="list-style-type: none"> (c) who are citizens of the Republic of South Africa by birth or descent; or (d) who became citizens of the Republic of South Africa by naturalisationi- <ul style="list-style-type: none"> III. before 27 April 1994; or IV. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”
Definition of “Black Designated Groups”	<p>“Black Designated Groups means:</p> <ul style="list-style-type: none"> (f) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; (g) Black people who are youth as defined in the National Youth Commission Act of 1996; (h) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; (i) Black people living in rural and under developed areas; (j) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”

3. I hereby declare under Oath that:

- The Enterprise is _____% Black Owned as per Amended Code Series 100 of the amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as amended by Act No 46 of 2013,
- The Enterprise is _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise is _____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
 - Black Youth % = _____%
 - Black Disabled % = _____%
 - Black Unemployed % = _____%
 - Black People living in Rural areas % = _____%
 - Black Military Veterans % = _____%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of _____, the annual Total Revenue was between R10,000,000.00 (Ten Million Rands) and R50,000,000.00 (Fifty Million Rands),
- Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At Least 51% black owned	Level Two (125% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise, which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: ____/____/____

Stamp

Signature of Commissioner of Oaths

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
	√	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....

8.6 COMPANY CLASSIFICATION

- Manufacturer
- Supplier
- Professional service provider
- Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES	
1.
2.

..... SIGNATURE(S) OF BIDDERS(S)	
DATE:
ADDRESS

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution) in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number..... at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT)

CAPACITY

SIGNATURE

NAME OF FIRM

DATE

WITNESSES	
1
2
DATE:

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I..... in my capacity as..... accept your bid under reference numberdated.....for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED ATON.....

NAME (PRINT)

SIGNATURE

OFFICIAL STAMP

WITNESSES

1

2

DATE:

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	<p>Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**SECTION K
CONDITIONS OF BID**

1. I/We hereby bid to supply all or any of the supplies and/or to render all or any of the services described in the attached documents to the KwaZulu-Natal Provincial Administration (hereinafter called the "Province") on the terms and conditions and be in accordance with the specifications stipulated in the bid documents (and which shall be taken as part of and be incorporated into this bid) at the prices and on the terms regarding time for delivery and/or execution inserted therein.

2. I/we agree that:
 - (a) the offer herein shall remain binding upon me and open for acceptance by the Province during the validity period indicated and calculated from the closing time of the bid;
 - (b) this bid and its acceptance shall be subject to Treasury Regulations 16A issued in terms of the Public Finance Management Act, 1999, the KwaZulu-Natal Supply Chain Management Policy Framework, the Provincial Treasury issued Practice Notes, and the KwaZulu-Natal General Conditions of Contract, with which I/we am fully acquainted;
 - (c) if I/we withdraw my bid within the period for which I/we have agreed that the bid shall remain open for acceptance, or fail to fulfil the contract when called upon to do so, the Province may, without prejudice to its other rights, agree to the withdrawal of my bid or cancel the contract that may have been entered into between me and the Province. I/we will then pay to the Province any additional expenses incurred by the Province having either to accept any less favourable bid or, if fresh bids have to be invited, the additional expenditure incurred by the invitation of fresh bids and by the subsequent acceptance of any less favourable bid. The Province shall have the right to recover such additional expenditure by set-off against monies which may be due to me under this or any other bid or contract or against any guarantee or deposit that may have been furnished by me or on my behalf for the due fulfillment of this or any other bid or contract and pending the ascertainment of the amount of such additional expenditure to retain such monies, guarantee or deposit as security for any loss the Province may sustain by reason of my default;
 - (d) if my bid is accepted, the acceptance may be communicated to me by registered post, and that the South African Post Office Limited shall be treated as delivery agent to me;
 - (e) the law of the Republic of South Africa shall govern the contract created by the acceptance of my bid and I choose *domicilium citandi et executandi* in the Republic at (full physical address) :
.....
.....

3. I/we furthermore confirm that I/we have satisfied myself as to the correctness and validity of my bid: that the price(s), rate(s) and preference quoted cover all of the work/item(s) and my obligations under a resulting contract, and I accept that any mistakes regarding the price(s) and calculations will be at my risk.

4. I/we hereby accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me under this agreement, as the Principal(s) liable for the due fulfillment of this contract.

5. I/we agree that any action arising from this contract may in all respects be instituted against me and I/we hereby undertake to satisfy fully any sentence or judgment which may be pronounced against me as a result of such action.

6. I/we confirm that I/we have declared all and any interest that I or any persons related to my business has with regard to this bid or any related bids by completion of the Declaration of Interest Section.

7. CERTIFICATION OF CORRECTNESS OF INFORMATION SUPPLIED IN THIS DOCUMENT

I/we, THE UNDERSIGNED, WHO WARRANT THAT I AM DULY AUTHORISED TO DO SO ON BEHALF OF THE BIDDER, CERTIFY THAT THE INFORMATION SUPPLIED IN TERMS OF THIS DOCUMENT IS CORRECT AND TRUE, THAT THE SIGNATORY TO THIS DOCUMENT IS DULY AUTHORISED AND ACKNOWLEDGE THAT:

- (1) The bidder will furnish documentary proof regarding any bidding issue to the satisfaction of the Province, if requested to do so.
- (2) If the information supplied is found to be incorrect and/or false then the Province, in addition to any remedies it may have, may:-
 - (a) Recover from the contractor all costs, losses or damages incurred or sustained by the Province as a result of the award of the contract, and/or
 - (b) Cancel the contract and claim any damages which the Province may suffer by having to make less favourable arrangements after such cancellation.

SIGNED ON THIS DAY OF 20 AT

.....
SIGNATURE OF BIDDER OR DULY AUTHORIZED REPRESENTATIVE **NAME IN BLOCK LETTERS**

ON BEHALF OF (BIDDER'S NAME)

CAPACITY OF SIGNATORY

NAME OF CONTACT PERSON (IN BLOCK LETTERS, PLEASE)

.....
POSTAL ADDRESS

.....
TELEPHONE NUMBER:

FAX NUMBER:

CELLULAR PHONE NUMBER:

E-MAIL ADDRESS:

ANNEXURE C: GENERAL CONDITIONS OF CONTRACT

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
 - 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
 - 1.14 "GCC" means the General Conditions of Contract.
 - 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
 - 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
 - 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.

- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost

and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental Services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods,

shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary

from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) if the Supplier fails to perform any other obligation(s) under the contract; or
 - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
 - (ii) the date of commencement of the restriction
 - (iii) the period of restriction; and
 - (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,

- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33. National Industrial Participation (NIP) Programme

- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34. Prohibition of Restrictive practices

- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

ANNEXURE D

SPECIAL CONDITIONS OF CONTRACT

This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2017; the General Conditions of Contract (GCC) and if applicable any other Special Conditions of Contract.

The offers must remain valid for a period of 120 days from the closing date of the submission of bids.

1. CONTRACT PERIOD

1.1 36 months contract (3 Year)

2. EVALUATION CRITERIA

There are five main stages in the selection process, namely, ensuring that bid comply with Administrative Requirements, Pre-qualifying Criteria, Specification Minimum Requirements, Physical Inspection and the price and preference points.

21. Step 1 - Administrative Compliance

Check and verify compliance with the submission and completion of compulsory bid documents viz Annexure A, Sections A to Q. Failure to comply with any of the sections contained in the bid document that constitute step one will render the bid invalid

The following documentation must be submitted:

Criteria	Yes	No	Remarks
Section A	Invitation to bid.		
Section B	SBD 1 - terms and conditions for bidding		
Section C	Special instructions regarding completion of bid		
Section D	Registration on central suppliers' database		
Section E	Declaration that information on central supplier database is correct and up to date		
Section F	Pricing schedule		
Annexure B Section G	Declaration of interest		
Section N	The National Industrial Participation Programme		
Section H	Preference points claim form (SBD6.1)		
Section I	Declaration of bidders past supply chain Management practice (SBD8)		
Section J	Certificate of independent bid determination (SBD9)		
Section K	Conditions of bid		
Annexure C	General conditions of contract (GCC)		
Annexure D	Special conditions of contract (SCC)		
Section L	Official briefing session form		
Section M	Authority to sign a bid		
Annexure E	Terms of reference		
Section N	Schedule of variation from goods or services Information		
Section O	Schedule of alternative bids		

2.2. Prequalifying Criteria

The KwaZulu-Natal Department of Transport is applying pre-qualifying criteria for this bid in terms of Regulation four of the PPPFA Regulations, 2017. Only tenderers who meet the minimum pre-qualifying criteria will be considered for evaluation and award. The pre-qualifying criteria for this bid are as follows:

- A tenderer who is an EME or QSE; and
- A tenderer having a Level 1 B-BBEE Status Level of Contributor.

2.3. Specification Minimum Requirements

Please refer to the Annexure E (Specification pages) for more information

2.4. Physical Inspection

There will be a compulsory physical inspection for the bidders who passed the Administrative Requirements and Specification Minimum Requirements.

The bidder will be informed at least 24 hours prior to the visit. The business address that will be visited will be the business address that is declared by the bidder on the Central Suppliers Database and the bid document.

If physical verification address has no one (false declaration) and/or requirements as listed under each category are inadequate (minimum specification) then the bid will be disqualified.

2.5. Preferential Point Evaluation

Bidders are advised that 80/20 preference points system shall be applied in the evaluation of bids.

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{min} = Price of lowest acceptable bid

2.5.1. Points awarded for B-BBEE Status Level of Contribution

2.5.1.1. In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- 2.5.1.2. Bidders are required to complete the preference claim form (SBD 6.1) and submit their original and valid B-BBEE status level verification certificate or a certified copy thereof at the closing date and time of the bid in order to claim the B-BBEE status level points.
- 2.5.1.3. The points scored by a bidder in respect of the level of B-BBEE contribution will be added to the points scored for price.
- 2.5.1.4. Only bidders who have completed and signed the declaration part of the preference claim form and who have submitted a B-BBEE status level certificate issued by SANAS accredited verification agency will be considered for preference points.
- 2.5.1.5. A bidder who qualifies as a EME or QSE in terms of the B-BBEE Act must submit a sworn affidavit confirming Annual Total Revenue and Level of Black Ownership.
- 2.5.1.6. Bidders other than EMEs or QSE must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a verification agency accredited by SANAS to qualify for preference points. A list of approved agencies can be found on the SANAS website at www.sanas.co.za/directory/bbbeedefault.php. The certificate must be valid at the time of bid closing.
- 2.5.1.7. Failure on the part of the bidder to comply with paragraphs 2.5.1.2 and 2.5.1.4 will be deemed that preference points for B-BBEE status level of contribution are not claimed and will therefore be allocated a zero (0).

3. UTILISATION

In circumstances where a district does not have an awarded service provider for a specific category, or in the event the awarded service provider has defaulted or cannot supply the stipulated service under the said category, the service provider awarded under the nearest district for the said category may be utilised.

4. SPARE PARTS / MATERIAL

The supplier is required to supply spare parts/materials as per the purchaser's request, i.e. OEM or approved alternate. Upon submission of invoices, proof of purchase of such materials/spare parts must be submitted by the supplier:

- Provide evidence that the materials/spare parts provided is as requested by the purchaser
- Provide evidence that the mark up on the materials/spare parts is as per the agreed mark up

5. ENQUIRIES

All enquiries regarding technical matters, should be directed to: **Mr Sizwe Ndlovu Tel: 033 355 0603**

PLEASE NOTE:

Any appeals regarding the award of this bid should be lodged within 5 working days from the date of the publication of bid results in the Government Tender Bulletin which is published every week on Friday and may be down loaded from the website www.tenderbulletin.gov.za.

The address provided for the lodging of appeals is:

**The Chairperson
Bid Appeals Tribunal
Private Bag X9082
Pietermaritzburg
3200**

FAX NO.: (033) 897 4501

SECTION L

OFFICIAL BRIEFING SESSION/SITE INSPECTION CERTIFICATE

N.B.: this form is only to be included and completed when applicable to the bid.

Site/building/institution involved: department of transport

Bid no: ZNB00041/0000/00/HOD/INF/20T

Service: Appointment of multiple service providers for Inspection, Maintenance & Repair of The Departmental Earthmoving Equipment

This is to certify that (name)

On behalf of

Visited and inspected the site on(date)

And is therefore familiar with the circumstances and the scope of the service to be rendered.

.....
Signature of Bidder or Authorised Representative
(Print Name)

Date:

.....
signature of departmental representative
(print name)

departmental stamp

SECTION M

AUTHORITY TO SIGN A BID

BIDDERS MUST COMPLETE THE RELEVANT APPLICABLE SECTION: A, B, C, D, E, F & G HEREUNDER

A. CLOSE CORPORATION

In the case of a close corporation submitting a bid, a certified copy of the Founding Statement of such corporation shall be included with the bid, together with the resolution by its members authorizing a member or other official of the corporation to sign the documents on their behalf.

By resolution of members at a meeting on 20..... at

.....Mr/Ms....., whose

signature appears below, has been authorised to sign all documents in connection with this bid

on behalf of (Name of Close Corporation)

.....

SIGNED ON BEHALF OF CLOSE CORPORATION: (PRINT NAME)

IN HIS/HER CAPACITY AS **DATE:**

SIGNATURE OF SIGNATORY:

WITNESSES:

1.....

2.....

B. COMPANIES

If a Bidder is a company, a certified copy of the resolution by the board of directors, personally signed by the chairperson of the board, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company must be submitted with this bid, that is before the closing time and date of the bid

AUTHORITY BY BOARD OF DIRECTORS

By resolution passed by the Board of Directors on.....20....., Mr/Mrs.....

..... (whose signature appears

below) has been duly authorised to sign all documents in connection with this bid on behalf of

(Name of Company)

IN HIS/HER CAPACITY AS:

SIGNED ON BEHALF OF COMPANY:

(PRINT NAME)

SIGNATURE OF SIGNATORY: **DATE:**

WITNESSES:

1.

2.....

C. SOLE PROPRIETOR (ONE – PERSON BUSINESS)

I, the undersigned..... hereby confirm that I am the

sole owner of the business trading as

.....

.....
SIGNATURE

.....
DATE

D. PARTNERSHIP

The following particulars in respect of every partner must be furnished and signed by every partner:

Full name of partner	Residential address	Signature
.....
.....
.....
.....

We, the undersigned partners in the business trading as.....

hereby authoriseto sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and /or contract on behalf of

..... SIGNATURE SIGNATURE SIGNATURE
---------------------------	---------------------------	---------------------------

..... DATE DATE DATE
----------------------	----------------------	----------------------

E CO-OPERATIVE

A certified copy of the Constitution of the co-operative must be included with the bid, together with the resolution by its members authoring a member or other official of the co-operative to sign the bid documents on their behalf.

By resolution of members at a meeting on 20..... at

Mr/Ms....., whose signature appears below, has been authorised to sign all documents in connection with this bid on behalf of (Name of co-operative).....

SIGNATURE OF AUTHORISED REPRESENTATIVE/SIGNATORY:

.....

IN HIS/HER CAPACITY AS:

DATE:

SIGNED ON BEHALF OF CO-OPERATIVE:

NAME IN BLOCK LETTERS:

WITNESSES:

1.

2.....

F JOINT VENTURE

If a Bidder is a joint venture, a certified copy of the resolution/agreement passed/reached signed by the duly authorized representatives of the enterprises, authorizing the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the joint venture must be submitted with this bid, before the closing time and date of the bid.

AUTHORITY TO SIGN ON BEHALF OF THE JOINT VENTURE

By resolution/agreement passed/reached by the joint venture partners on.....20.....,

Mr/Mrs....., Mr/Mrs.....

Mr/Mrs..... and Mr/Mrs..... (whose signatures appears below) has been duly authorised to sign all documents in connection with this bid on behalf of:

(Name of Joint Venture)

IN HIS/HER CAPACITY AS:

SIGNED ON BEHALF OF COMPANY:
(PRINT NAME)

SIGNATURE:

DATE:

IN HIS/HER CAPACITY AS:

SIGNED ON BEHALF OF COMPANY:

(PRINT NAME)

SIGNATURE:

DATE:

IN HIS/HER CAPACITY AS:

SIGNED ON BEHALF OF COMPANY:

(PRINT NAME)

SIGNATURE:

DATE:

IN HIS/HER CAPACITY AS:

SIGNED ON BEHALF OF COMPANY:

(PRINT NAME)

SIGNATURE:

DATE:

G. CONSORTIUM

If a bidder is a consortium, a certified copy of the resolution/agreement passed/reached signed by the duly authorized representatives of concerned enterprises, authorizing the representatives who sign this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the consortium must be submitted with this bid, before the closing time and date of the bid.

AUTHORITY TO SIGN ON BEHALF OF THE CONSORTIUM

By resolution/agreement passed/reached by the consortium on.....20.....,

Mr/Mrs..... and Mr/Mrs..... (whose signatures appears below)
has been duly authorised to sign all documents in connection with this bid on behalf of:

(Name of Consortium)

IN HIS/HER CAPACITY AS:

SIGNATURE:

DATE:

**ANNEXURE E
SPECIFICATIONS**

1. District Selection table

NB: Bidders must use the table below to select the categories and the district they are tendering for. The department reserves the rights of appointing more than one service provider or not making an appointment. Bidders who fail to indicate their preferred district and categories by ticking (✓) on the table below will be regarded as non-responsive. Bidders are to note that this contract is designed for rapid response. Bidders are encouraged to bid for districts in which their business are located. Bidders may not bid for more than six categories in total. Bidders that bid for more than six categories will be regarded as non-responsive.

District Choice		Zululand	Umkhanyakude	King Cetshwayo	Uthukela	Umzinyathi	Amajuba	Umgungundlovu	Harry Gwala	Ilembe	Ethekwini	Ugu
Category												
1.	Major repairs (trucks, bakkies, etc)											
2.	Construction plant repairs											
3.	General repairs (Mobile)											
4.	Replacing GET and wheels, Plant and Equipment Care											
5.	Tyre Removal, Refittings and tyre case repairs											
6.	General Machining, welding and Fabrication											
7.	Auto Electrical Repairs											
8.	Fuel Injection Repairs											
9.	Turbochargers, Automotive Engineering and Engine Assembly											
10.	Gearbox & Diff (incl. wet brakes), Prop shaft and Driveline repairs											
11.	Brake & Clutch Friction Components, Air Brake & Component											
12.	Radiator, Oil Cooler & fuel tanks											
13.	Derusting & respray											
14.	Accident repairs											
15.	Automotive Glass Replacement Upholstery and Automotive body trim											
16.	Hydraulic Hose Repairs											
17.	Hydraulic Component Repairs											
18.	Minor plant/ Machinery repairs											
19.	Fitment Centres											
20.	Spring repairs											
21.	Statutory Insp. & Testing of Vessels											
22.	Statutory Insp & Testing of Lift Equip											
23.	Vehicle Air conditioner repairs											
24.	Roadworthiness Testing Centre											

District	Address
Zululand	Unit A, Nkonkoni Street, Ulundi, 3838
Umkhanyakude	1 Main Road, Hluhluwe, 3960
King Cetshwayo	13 Bronze Street, Empangeni, 3880
Uthukela	12 Hyde Road, Ladysmith, 3370
Umzinyathi	73 Karellandman Street, Dundee
Amajuba	6 Faraday Street, Newcastle, 2940
Umgungundlovu	01 Woodlands Road, Mountain Rise, Pietermaritzburg, 3201
Harry Gwala	23 High Street, Ixopo, 3276
Ilembe	3 Colenbrander Street, Stanger EXT24, KwaDukuza, 4449
Ethekwini	1 Sialkot Crescent, Merebank, 4059
Ugu	1 Memorial Road, Port Shepstone, 4240

2.DETAILED DESCRIPTION OF CATEGORIES

Item No.	Category No	Description
2.1	Category 1	<u>Major Repairs – Vehicles (trucks, bakkies, buses, etc)</u> General maintenance repairs of road vehicles (including trailers). Includes removal and replacement of components, repair of certain components (where these components are not catered for in this contract).
2.2	Category 2	<u>General Repairs (Construction Plant)</u> General maintenance repairs of construction plant, including removal and replacement of components and repair of certain components (where these components are not catered for in this contract)
2.3	Category 3	<u>General repairs mobile</u> On-Site general maintenance repairs of construction plant, including removal and replacement of components and repair of certain components (where these components are not catered for in this contract).
2.4	Category 4	<u>Replacing GET and wheels. Plant and Equipment. Care</u> On-Site removal and replacement of grader blades, dozer cutting edges, bucket teeth, ripper tips, and shank protectors and similar wear parts, and wheels. Note: All wheels, ground engaging tools and mounting hardware will be supplied by the Employer. Cleaning and washing of plant equipment including removal of mud, sand, stains, etc. This category includes greasing of all grease points as and when required.
2.5	Category 5	<u>Tyre Removal and Refitting and Tyre Casing Repairs (only for items of 3.5 ton & above in mass)</u> The successful Contractors will be required to remove and re-fit tyres on goods vehicles and earthmoving plant and to repair punctures, in a addition the contractor will be required to carry out vulcanized repairs to the damaged earthmover and agricultural type tyres. Vulcanized repairs must be carried out at a tyre repair facility owned and operated by the contractor. This facility may be remote from the contractor's depot where the damaged tyre is delivered by the Employer. And all vulcanized repairs must be carried out in accordance with SABS 1000 Part III.
2.6	Category 6	<u>General Machining, welding, and Fabrication</u> Manufacture and re-building of Pins, bushes, shafts, etc. General welding and fabrication
2.7	Category 7	<u>Auto Electrical Repairs</u> Repairs to all auto electrical components. Note: The supply of batteries is permitted in this category under the terms of this contract on a replacement basis only: i.e. where the existing battery is faulty. Any batteries supplied must conform to SANS IEC 95 and must carry the SABS mark.
2.8	Category 8	<u>Fuel Injection Repairs</u> Repairs to all fuel injection components / overhauling of fuel pumps & injectors.
2.9	Category 9	<u>Turbochargers, Automotive Engineering and Engine Assembly</u> Remove, strip, machine, rebuild and refit engines. The Contractor may be required to send these items to firms on sub-contract: hence the Employer should be contacted before the Contractor sends such work out. The Contractor will be required to provide a dynamometer test report for every engine that is overhauled. The Contractor will be required to provide written proof that crankshafts have undergone a crack detection test with satisfactory results. Repairs and overhaul of turbochargers.
2.10	Category 10	<u>Gearbox & Diff (incl. wet brakes), Prop shaft and Driveline repairs</u> Remove, strip, quote, rebuild and refit manual and automatic automotive gearboxes, transfer boxes and drive axle assemblies. Repair and rebalance propeller shafts.
2.11	Category 11	<u>Brake & Clutch Friction Components, Air Brake & Component (excluding inboard wet brakes)</u> The successful Contractors must carry our repairs to all brake and clutch system friction and hydraulic brake components as well as air brake components. Note: The work in this category will be allocated within the parameters of the Contractor's equipment

		and experience.
2.12	Category 12	<u>Radiator, Oil/ inter Cooler & fuel tanks</u> Repairs to all Radiator, Oil/ inter-Cooler & fuel tanks components. Note: The work in this category will be allocated within the parameters of the Contractor's equipment and experience.
2.13	Category 13	<u>Derusting & respray.</u> Carry out de-rusting and respray to plant and vehicles.
2.14	Category 14	<u>Accident Repairs</u> Carry out body repairs to plant and vehicles including the replacement of bolt on/off panels such as bumpers, front fenders, bonnet/boot lid/tailgate, body shell, floor panels, all welded sections, front and rear lower valance, and any mechanical repairs directly related to the repair of accident damage.
2.15	Category 15	<u>Automotive Glass Replacement, Upholstery, and body trim</u> Carry out automotive glass replacement, re-upholstery, and repair of vehicle seats (including operator's seats for construction plant) as well as the manufacture, repair, and fitting of automotive body trimming, such as door panels and roof lining.
2.16	Category 16	<u>Hydraulic Hose Repairs</u> Manufacture or replacing of flexible hydraulic hoses (including automotive brake hoses) and automotive hydraulic brake pipes (bundy pipes). The material used in the manufacture of flexible hydraulic hoses must conform to SAE 100R, with single braided, twin braided or spiral wire reinforcement to suit the system operating pressure. Automotive brake hoses must conform to SAE J1401. In both cases, the hose specification and the working pressure must be clearly marked along the length of the hose. Hose fittings should be of the swaged type. The Contractor should hold adequate stocks of commonly used hose fittings in SAE, BSP and metric sizes.
2.17	Category 17	<u>Hydraulic Component Repairs (this category excludes hydraulic hoses)</u> Repairs to hydraulic cylinders, pumps, motors, valves, jacks, etc. An Efficiency Certificate from an approved testing institution will be required for each pump or motor that has been repaired. To maintain the warranty on pumps that have been repaired, it is a requirement that the contractor sets the pressure relief valves on installation.
2.18	Category 18	<u>Minor plant / Machinery Repairs</u> Repairs to mowers (pedestrian and ride-on), brush cutters, chain saws and other equipment powered by small two- and four-stroke petrol engines (up to 12kW)
2.19	Category 19	<u>Fitment Centres (For vehicles less than 3.5ton except for replacing number plates)</u> Supply and fit exhaust systems, shock absorbers and tow bars. Check and adjust wheel alignment. Carry out bin lining. Repair punctures, replace number plates, fit tyres supplied by the Employer. Note: Supply of tyres and batteries is not permitted in this Category under the terms of this contract.
2.20	Category 20	<u>Spring Repairs</u> Repair and manufacture of automotive leaf- and coil-type springs.

2.21	Category 21	<p><u>Statutory Inspection and Testing of Vessels</u> Periodic inspection and testing of air receivers and other pressure vessels in accordance with the current Occupational Health and Safety Regulations. A written report of every inspection or pressure test must be submitted to the Employer within five working days of the completion of the test. Work related to the preparation of the pressure vessel for inspection or test is not included in this category. The Employer will normally provide the test pump required for the hydraulic pressure test, but may, on occasions, require the contractor to supply a suitable pump. Note: This category does not include inspection and testing of boilers Note: This category does not include the certification and registration of pressure vessels</p>
2.22	Category 22	<p><u>Statutory Inspection and testing of Lift Equipment.</u> Periodic inspection and testing of truck mounted cranes, access platforms, hoists, gantries, slings, shackles, and all other lifting equipment in accordance with the current Occupational Health and Safety Regulations. This category does not include overhead cranes. A written report of every inspection or load test must be submitted to the Employer within five working days of the completion of the test. Work related to the preparation of any item for inspection or test is not included in this category. The contractor will be required to clearly mark any item which does not already have an identifying number. The new, unique identifying number must be marked by punching or engraving in such a way that the strength or integrity of the item is not compromised in any way. The new number that is allocated must be recorded by the contractor and advised to the Employer.</p>
2.23	Category 23	<p><u>Vehicle Air-conditioner repairs</u> Carry out vehicle air conditioner repairs.</p>
2.24	Category 24	<p><u>Roadworthiness Testing Centre</u> Carry out statutory testing of vehicles for Certificate of Roadworthiness and Certificate of Fitness.</p>

3. Standard Artisan's Tool Set

The equipment requirements of certain categories in Clauses 1.1 to 1.24 below, include a Standard Artisan's Tool Set. Additional tools are specified as necessary. For the purposes of this tender, the Standard Artisan's Tool Set comprises, at minimum:

A sturdy metal tool box, containing:

- open and ring spanners, 6 – 32 mm
- adjustable spanner, 250 mm
- set engineer's screwdrivers, flat and Pozi
- pry bar
- set pin punches, 3 – 12 mm
- centre punch
- set Allen keys, 3 – 10 mm
- side cutter
- engineer's pliers
- long nose pliers
- circlip pliers, internal and external
- water pump pliers
- set hollow punches, 6 – 16 mm
- feeler gauge set, 0.1 – 1.0 mm
- engineer's hammers, 250 gram and 450 gram
- cold chisel
- vice grip
- wire brush
- scraper
- hacksaw
- flat file, 200mm, 2nd cut

1.1. Category 1: Major repairs – vehicles (Bakkies, Trucks, Buses, etc.)

Appropriate Trades

A trade test certificate as issued by the Department of Labour or MERSETA:

Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic.

The successful Contractors shall provide all equipment and tools normally required to carry out the type of work tendered for, which must include, at minimum:

Equipment:

- Standard Artisan's Tool Set, as described in Clause 5.4
- ½" drive socket set, 10 – 27 mm
- Bench Grinder
- Compressor – 700 ℓ/min, 100ℓ tank
- Grease Gun
- Hand Held Electric Drill
- Heavy duty jumper cables
- Hydraulic Jack – 10 tonne
- Inspection Pit or Vehicle Hoist
- Oil Measures
- Parts Cleaning Facility
- Radiator Pressure Tester
- Soldering Equipment
- Torque Wrench (½" drive, 150Nm)
- Trestles
- Trolley Jack – 20 tonne
- Vice
- Welding Plant – Electric 140 amp minimum
- Welding Plant – Oxy-Acetylene
- Workbench

- ¾" drive Socket Set, 24 – 40 mm
- Battery Charger
- Bearing Pullers – (internal and external)
- Compression Gauge - Diesel
- Engine Crane (2 tonne)
- Press – 5 tonne
- Pressure Washer
- Pulley Extractor
- Wheel Pullers

Premises

- Floor space (75m² minimum)
- Demarcated wash bay with effective grease trap

Evidence of good housekeeping and appearance

- Evidence of compliance with the Occupational Health and Safety Act

Safety

Secure workshop premises

Fire extinguishers

First Aid Kit

Painted floors (optional)

Workshop safety signs

Accreditation

Successful contractors must be members of the Retail Motor Industry Organization and in addition, be accredited by MIWA as a General Repair Workshop.

1.2. Category 2: General Repairs (Construction Plant)

Appropriate Trades

A trade test certificate as issued by the Department of Labour or MERSETA:

Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic.

Equipment

Standard Artisan's Tool Set, as described in Clause 5.4, plus:

- ½" Drive Socket set, 10 – 27mm
- ¾" Drive Socket Set, 24 – 50 mm
- Allen keys to 16 mm
- hollow punches to 25 mm
- Battery Servicing – hydrometer
- Battery Charger
- Bearing Pullers – (internal and external)
- Bench Drill
- Bench Grinder
- Compressor – approximately 300 l/min. 150 l tank
- Compression Gauge - diesel
- Hand Held Electric Drill
- Hand Held Tachometer
- High pressure greasing equipment – air operated
- Hydraulic Jack – 20 tonne
- Hydraulic Press – 20 tonne
- Hydraulic Test Gauges – up to 240 bar, with pipes and connectors
- Lifting equipment for engines, transmissions etc.
- Oil Measures

- Parts cleaning facility
- Pressure washer
- Pulley Extractor
- Radiator Pressure Tester
- Soldering Equipment
- Sledge Hammer – 7 kg
- Torque Wrenches to 250Nm
- Trestles
- Trolley Jack
- Vice
- Welding Plant – Electric 220 amp minimum
- Welding Plant - Oxy-Acetylene
- Workbench

Premises

- Floor space (90m² minimum)
- Demarcated wash bay with effective grease trap
- Evidence of good housekeeping and appearance
- Evidence of compliance with the Occupational Health and Safety Act
- Secure, fenced workshop yard

1.3. **Category 3: General Repairs – Mobile**

Appropriate Trades

A trade test certificate as issued by the Department of Labour or MERSETA:
Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic.

Equipment

For field maintenance repairs, the successful contractors will have, at a minimum, the following equipment:

A mechanically sound, roadworthy vehicle, equipped with:

A Standard Artisan tool Set as described in Clause 5.4, plus

- Allen keys to 16 mm
- Hollow punches to 25mm
- Torque wrenches to 250Nm
- ½" Drive Socket set, 10 – 27mm
- ¾" Drive Socket Set, 24 – 50 mm
- sledge hammer, 7kg
- hand or foot operated grease pump
- heavy duty battery jump cables
- test gauges for transmissions and hydraulic system - up to 500 bar, with hoses and connectors
- oil measure

1.4. **Category 4: Replacing GET and wheels. Plant and Equipment. Care**

Appropriate Trades

Skilled Worker

Equipment

The successful contractors shall provide all equipment and tools normally required to carry out the type of work tendered for, which must include, at minimum:

- A mechanically sound, roadworthy vehicle (optional) equipped with :
- ¾" Drive T-bar or Power Bar
- ¾" Drive Extension
- ¾" Drive Socket 24mm
- ¾" Drive Socket 30mm
- Sledge hammer – 7 kg
- Ball pein hammer – 900 gram

- Pin punch – 12mm diameter
- Wire brush
- Oxy – acetylene cutting equipment (torch, hoses, regulators, cylinders, goggles) Afrox Porta Pak, or similar, is acceptable.
- Two axle stands – 3000 kg SWL each
- Podger (tapered drift - to align bolt holes)

1.5. **Category 5: Tyre Removal and Refitting and Tyre Casing Repairs (only for items of 3.5 ton & above in mass)**

The successful Contractors will be required to remove and re-fit tyres on goods vehicles and earthmoving plant and to repair punctures, in addition the contractor will be required to carry out vulcanized repairs to the damaged earthmover and agricultural type tyres. Vulcanized repairs must be carried out at a tyre repair facility owned and operated by the contractor. This facility may be remote from the contractor's depot where the damaged tyre is delivered by the Employer. And all vulcanized repairs must be carried out in accordance with SABS 1000 Part III.

Tyre casings, tubes, flaps and "o" rings will be supplied by the Employer. Valve assemblies, valve cores and puncture repair materials will be supplied by the Contractor. All tyre casings that have been replaced must be returned to the Employer, irrespective of their condition.

Appropriate trade:

Skilled worker

Equipment:

- Compressor – 750 ℓ/min, 250ℓ receiver
- Tyre inflator – with connector for automotive and earthmover valves
- Valve adaptor for water ballasting
- Tyre valve tool
- Tyre marker
- Truck tyre demounting tool
- Truck rim locking tool
- Hydraulic bottle jack - 10 ton
- Pair of axle stands (trestles) 6 ton SWL each
- 3/4 " drive socket set - 22 to 46mm
- Safety cage for inflating tyres.
- Tyre bath

1.6. **Category 6 – General Machining, welding, and Fabrication**

Appropriate Trades

A trade test certificate as issued by the Department of Labour or MERSETA:
Artisan Welder, Boiler Maker Fitter and Turner, Tool Jig and Die Maker

Equipment

The successful contractors shall have a well-equipped workshop facility. The workshop must be equipped with, at minimum, the following:

- Gantry or similar lifting device: 1.5 tonne winch
- Centre lathe: 1200 mm between centres, 300 mm swing over bed
- Mechanical saw
- Universal milling machine
- Slot drills, end mills and face mills
- Shaping machine
- Compressor
- Electric Welder: 0 – 300 amp (MIG preferred)
- Oxy-Acetylene welding and cutting set

- Mechanical saw (or abrasive disc cutter)
- Pillar drill: for MT drills
- Drills up to 25mm dia
- Taps and dies (metric and imperial)
- Adjustable reamers: 10 – 40 mm
- Telescopic gauges
- Verniers: 0 – 200 mm
- Dial gauge with magnetic base
- Micrometers: external 0 – 150mm
- Hydraulic Press: 0 – 20 tonne
- Welding Table
- Assorted Clamps
- Angle Grinder: 225 mm
- Hand Held Electric Drill: 13 mm
- Tools for measuring and marking out

Premises

- Covered working area (90 m2 minimum)
- Secure, fenced workshop yard
- Evidence of good housekeeping and appearance
- Evidence of compliance with the Occupational Health and Safety Act

Safety

- Fire extinguishers
- First Aid Kit
- Workshop Safety Signs

1.7. Category 7 Auto Electrical

Appropriate Trade

A trade test certificate as issued by the Department of Labour or MERSETA: Auto Electrician

Equipment

The successful Contractors shall have a fully equipped auto electrical workshop. The workshop must be equipped with at least the following:

- A mechanically sound roadworthy vehicle
- A test bench with facility to test starters, alternators and distributors
- A growler
- Battery load tester with at least 300 amps capacity
- Volt/amp tester: 0 – 5 amps or 1 – 24 volts
- A diode tester
- A regulator tester
- A set of hand tools, including
- ¼” drive socket set, 4 to 12 mm
- open and ring spanners, 6 – 19 mm
- set of flat screwdrivers
- set of pozi screwdrivers # 0 – 3 (or screwdriver bits)
- set of Phillips screwdrivers # 0 – 3 (or screwdriver bits)
- set of Torx® screwdriver bits #T10 – T40
- set Allen keys, 1.5 to 10 mm
- long nose pliers
- circlip pliers, internal and external

- engineer's pliers
- set pin punches, 3 to 10 mm
- engineer's hammer, 250 gram
- soldering equipment
- battery terminal moulds
- pullers, internal and external (50mm and above)

Accreditation

Successful Contractors must be accredited by MIWA as an Auto Electrical Workshop.

1.8. Category 8: Diesel Fuel Injection

Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA: Diesel Fitter

Equipment:

The successful Contractors shall have a fully equipped diesel fuel injection pump room. It is accepted that contractors may specialize in one particular franchise, e.g. Bosch. Although the necessary equipment is not compulsory, contractors should indicate if they are equipped to test and repair components from electronic fuel injection systems. This information must be disclosed on the Forms to be completed by Tenderers.

The minimum tooling required for participation in this contract is the following:

- A "brand name" diesel test bench for mechanical injection pumps
- Calibration nozzle "pop" holders
- Calibration test tubing
- Injector nozzle tester
- ALDA tester
- All the required clamps and measuring devices
- hand tools to dismantle and re-assemble pumps, injectors

Accreditation

Successful Contractors must be accredited by SADFIA as a Diesel Fuel Injection Establishment.

1.9. Category 9: Turbochargers, Automotive Engineering and Engine Assembly

Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA: Automotive Fitter, Automotive Machinist, Petrol and Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic.

Equipment:

The successful Contractors must have a fully equipped automotive engineering workshop. The workshop should be equipped with at least the following items of machinery in full working order:

- Crankshaft grinder
- Line borer
- Reboring machine
- Conrod resizer
- Surface grinder or a milling machine
- Valve seat refacer
- Valve refacer
- Centre lathe
- Heated degreasing bath
- Dynamometer suitable for the testing of all engines which may require repair in terms of this Contract.

NOTE: In certain circumstances, consideration may be given to Contractors who do not possess their own dynamometer, but who have access to one.

NOTE: Contractors will be required to have ready access to facilities for crack detection by the magnetic particle method and for Rockwell hardness testing.

Accreditation

Successful Contractors must be accredited by ERA as an Engineering Establishment.

1.10. Category 10: Gearbox & Diff (incl. wet brakes), Prop shaft and Driveline repairs

Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA: Motor Mechanic, Diesel Mechanic, Construction Plant Mechanic, Earthmoving Equipment Mechanic, Machine Fitter with experience in gearboxes and differentials.

Equipment:

The successful Contractors must have a fully equipped workshop for the repair and overhaul of automotive gearboxes and transmissions. The Workshop should be equipped with at least the following items:

- Suitable lifting equipment
- Workshop compressor
- axle stands per bay
- work benches and vices
- parts cleaning facility
- relevant pullers and special tools for bearings and gear removal
- tonne press
- torque converter flusher (optional)
- equipment to hold engines while removing transmissions
- set spanners, 6 – 32 mm
- stillson wrench
- socket set, 8 – 32 mm
- set of chisels – small
- duralite hammer, 450 gram (or copper)
- engineer's hammers, 250 gram and 450 gram
- pair side cutting pliers
- pair gas pliers
- radiator cleaner
- pair long nose pliers
- circlip pliers, internal and external
- vice grip
- set Allen keys, 5 – 16 mm
- set of Torx® keys (T15 – T50)
- torque wrench/es, 1 – 250 Nm
- set measuring instruments
- centre punch
- set pin punches – up to 10 mm
- set Phillips screwdrivers
- sliding hammer
- creeper
- electric drill
- pencil grinder
- bench grinder
- facility to heat bearings
- multi – meter
- oxy-acetylene welder
- electric welder
- 1 lead light per bay

Premises:

- Floor space (75m2 minimum)

- Evidence of good housekeeping and appearance
- Evidence of compliance with the Occupational Health and Safety Act

Safety:

- Fencing – security (optional)
- First Aid Kit
- Fire extinguishers
- Painted floors (optional)
- Workshop safety signs

General:

- Record keeping procedure for products repaired and sold
- Identification procedure for units

Accreditation

Successful Contractors must be accredited by MIWA as an Automotive Transmission and Driveline workshop.

1.11. Category 11 Brake & Clutch Friction Components, Air Brake & Component (excluding inboard wet brakes)

Appropriate Trade

Skilled workers with a minimum of 4 years experience.

Equipment and Material:

The successful Contractors must have a well-equipped workshop with areas for different tasks clearly demarcated. NB: Firms that undertake the bonding of automotive disc brake pads will not be accepted for registration on this contract.

The specification of all materials used must, at the very minimum, be equal to the equipment manufacturer's standards, The method of working, equipment available and materials used by the Contractor must comply with the requirements of SABS 1087 : 1985 (The Manufacture of Reconditioned Brake Shoe Assemblies).

The successful Contractors will have at least the following equipment available:

- Gas burner, or mechanical means of removing worn linings
- Finishing machine
- Sandblaster, or similar cleaning machine
- Thermostatic oven with pyrometric control and adequate circulation to ensure even temperature
- Radius grinder with calibrations for depth of cut and measuring gauges must be on hand
- Machine for skimming brake discs
- Bonding bands with turn buckles
- Finishing machines or side grinder
- Precision measuring instruments (vernier/micrometer)
- Compressor
- Pneumatic or hydraulic press
- Riveting machine
- Drilling machine
- Brake drum lathe – up to 250 mm dia drums
- Brake drum lathe – for heavy vehicles
- Brake drum grinder (for removing hard spots)
- Dial gauge for measuring run-out
- Grinding machine for refacing clutch pressure plates
- Setting and stripping table with appropriate gauges
- Spring tester
- Pressure plate tester
- Machine for riveting diaphragm type pressure plates
- Suitable bench mounted jigs/run-out mandrel to test trueness of plates

Premises

- Evidence of good housekeeping and appearance
- Compliance with Occupational Health and Safety Act
- Well ventilated working areas with effective dust extraction
- Well trained and supervised staff

Safety

- Fencing – security (optional)
- First Aid Kit
- Painted floors (optional)

Premises

- Floor space (75m² minimum)

Accreditation

Successful Contractors in must be accredited by ACRA as a brake shoe reconditioning workshop, in addition be accredited for reconditioning of clutch plates and clutch pressure plates.

1.12. Category 12: Radiator, Oil Cooler Repairs & Fuel Tanks

Appropriate Trade:

Skilled Worker

Equipment:

The minimum equipment required for participation in this contract is the following:

- A boil out compound bath
- A hot water test tank with Penetrace
- Correct size soldering nozzle to be used (No. 2)
- Radiator/fuel tank clamping stand
- Correct solder to be used (S7 or S4)
- Correct flux for soldering (Radflux)
- Designated spray area with extractor fans
- Fire extinguishers
- Regulated air pressure bath for underwater testing
- Clean workshop with safety signs

The Contractor must be able to carry out combustion leak tests to identify problems and to minimize major repairs in future.

The quality of material must, at very minimum, be equal to the manufacturer's standards.

Accreditation

Successful Contractors must be accredited by ACRA for the reconditioning of radiators, heat exchangers and fuel tanks.

Premises

Floor area (75mm² minimum)

1.13. Category 13: Derusting and Respray

Appropriate Trade:

Skilled worker with minimum of 4 years experience.

Equipment:

The minimum equipment required for participation in this contract is the following:

- mechanically sound, roadworthy vehicle
- spray guns (prime, colour, polyester / rubberized)
- Suitable compressor.
- Respirators / masks.

- Adequate pressure hoses.
- Polishing machine.
- Portable angle grinder
- Portable drilling machine
- Sander
- Welding machine
- Gas bottles & gas welding equipment.
- Pop rivet machine

1.14. Category 14: Accident Repairs

Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA: Panel Beater and Spray Painter

Accreditation

The successful Contractor must be registered by SAMBRA as a Non-Structural Repairer. The following equipment is required as a minimum:

Equipment

Paint Shop:

- Spray room with extraction/filtration combination unit. Must comply with OHSA requirements, or spray booth/oven combination.
- spray guns (prime/colour/polyester and rubberized)
- Suitable compressor, with register for pressure vessel.
- In-line air filter, including water/particle filter.
- Respirators with fresh air supply.
- Paint shop stands, not 200 litre drums
- Adequate pressure hoses.
- Polishing machine

Repair Shop:

- 2-ton garage (trolley) jack
- Tool trolleys/tool cupboards
- Basic artisans' tools
- Creeper
- Vacuum cleaner
- Orbital sander
- Headlamp focusing machine

Premises:

Workshop premises to comply with OHSA requirements

Workshop floors must be clean and oil free

Adequate lighting with no faulty globes or tubes

Working area must be well ventilated.

General business to be conducted in a workshop which is roofed and walled

Storage facilities for parts

Secure storage facilities for vehicles

Floor space (92mm² minimum)

1.15. **Category 15: Automotive Glass Replacement, Upholstery, and body trim**

Appropriate Trade:

Skilled worker with minimum of 4 years' experience.

Equipment:

The minimum equipment required for the participation in this contract is:

- Beading/moulding removal tool
- Canopy tool
- Circlip pliers, external
- Dashboard guard
- Dolly – for adjusting the shape of pinch weld seams
- Hook tool
- Heavy duty caulking gun
- Industrial vacuum cleaner to remove shattered glass
- Piercing tool
- Pop rivet gun
- Portable windscreen stand
- Putty knives – broad and narrow
- Rope (for rubber jobs, kept in tin with talcum powder)
- Set of flexible combination spanners, 8 to 24 mm
- Sewing machine - walking foot type
- Welding equipment (gas or electric)
- Angle grinder (115 mm diameter)
- Hog ring pliers
- Workshop compressor
- Staple gun (air or electric)
- Scissors
- Straight edge
- Square
- Electric hand drill with assorted bits
- Set engineers screwdrivers – flat
- Pozi screwdrivers, # 1 - 3 (or screwdriver bits)
- Set spanners 6mm to 19mm
- Set 1/4" and 3/8" drive sockets 6mm to 19mm
- Set Torx ® screw driver bits # T 10 - T45
- Set Torx ® sockets # E3 - E10
- Set spline screwdriver bits 5mm, 6mm, 8mm, 10mm, 12mm

Premises:

- Adequate ventilation when using solvent-based adhesives
- Evidence of compliance with OHSA

1.16. **Category 16: Hydraulic Hose Repairs**

Appropriate Trade:

Skilled Worker

Equipment:

The minimum equipment required for participation in this contract is:

- Hose cutting machine with metal blade. **Hose cutting by means of an abrasive disc is not acceptable** as this method leaves rubber particles in the bore of the hose
- Machine for installing hose fittings (to suit type of fittings in use)
- Gauges for checking crimping of fittings
- Machine for skiving hoses
- Pipe flaring tool
- Pipe bending tool

1.17. **Category 17: Specialized Hydraulic Component Repairs (this category excludes hydraulic hoses)**

Appropriate Trade:

A trade test certificate as issued by the Department of Labour or MERSETA:
Construction Mechanic, Earthmoving Plant Mechanic, Diesel Mechanic, Fitter and Turner

Equipment:

The minimum equipment required for participation on this Contract is:

- chain vices to grip cylinders with diameter between 0 and 300 mm
- chain wrench to grip cylinders with diameter between 0 and 300 mm
- stillson wrench approximately 900 mm length
- inside micrometers – 0 to 300 mm and telescopic gauge
- hydraulic test gauges 0 to 300 bar
- full set of hand tools, including:
 - spanners, 6 -32 mm
 - adjustable spanner, 300 mm
 - set ½” drive sockets, 10 – 27 mm
 - set ¾” drive sockets, 24 – 50 mm
 - set Allen keys, 2 – 16 mm
 - circlip pliers, internal and external
 - “C” spanners
- hydraulic test bench for testing of pumps, motors, rams and valve banks. Max flow – not less than 120 litres/min; max pressure – not less than 300 bars. The test bench should consist of a power unit, valve bank, adjustable relief valves and gauges (pressure, flow and rev. counter). It must include a variable speed drive for testing pumps.
- electric welder – minimum 200 amp
- MIG welder (optional)
- centre lathe
- universal milling machine
- honing machine for hydraulic cylinders up to 300 mm dia and 3000 mm long
- hydraulic press – 20 ton
- steel workbench
- supports for cylinders under repair
- spray gun and compressor
- bench grinder
- portable angle grinder

NB: All pumps and motors, which have been repaired, must be tested and issued with an “efficiency” certificate.

Premises:

- Evidence of good housekeeping and appearance
- Evidence of compliance with Occupational Health and Safety Act

Safety

- Fencing – security (optional)
- Fire Extinguishers
- First Aid Kit
- Painted floors (optional)
- Workshop Safety Signs

1.18. **Category 18: Minor Plant / Machinery Repairs**

Appropriate Trade:

Skilled worker. The worker(s) must have successfully completed manufacturers’ training courses for the makes and models to be repaired.

Equipment:

- - 3 - leg puller
- Standard Artisan's tool set, as described in Clause 5.4, plus:
- ¼" drive socket set, 4-12mm
- ½" drive socket set, 10 – 24 mm
- Spark plug spanner
- Set Torx ® screwdriver bits, T10-T40
- Bench grinder
- Chain grinder (optional)
- Coil tester (optional)
- Crankcase pressure tester(optional)
- Hand held electric drill
- Hand held tachometer (optional)
- Oil measures
- Parts cleaning facility
- Pressure washer
- Soldering equipment
- Workbench with vice
- Welding plant – electric 140 amp minimum
- Welding plant – oxy-acetylene

Note: In certain circumstances, consideration may be given to Contractors who do not have their own coil tester, but who have access to one.

Premises:

- Demarcated wash bay with effective grease trap
- Evidence of good housekeeping and appearance
- Evidence of compliance with Occupational Health and Safety Act

Safety

- Fencing – security (optional)
- Fire Extinguishers
- First Aid Kit
- Painted floors (optional)
- Workshop Safety Signs

1.19. Category 19: Fitment Centres: (For vehicles less than 3,5ton except for replacing number plates)

Appropriate Trades:

Skilled Worker with 4 years' experience (Diesel Mechanic, Motor Mechanic acceptable)

Equipment:

The following equipment is the minimum requirement:

- standard artisan's tool set, as described in Clause 5.4, plus:
- ½" drive socket set, 10 – 27 mm
- or 4 post vehicle hoist, with free-wheel facility (optional)
- trestles or jack stands (8)
- trolley jack – 5 tonne
- exhaust stands, to support exhaust pipe/silencer under vehicle (4)
- exhaust pipe bending tool (optional)
- oxy-acetylene welding set
- shock absorber testing machine (optional)
- MacPherson strut press or spring clamps

- optical wheel alignment machine
- tyre changing equipment
- tyre bath
- tyre inflator
- wheel balancing machine (dynamic)
- 2-wheel spanner sets (SAE and metric)
- compressor

Premises:

- Floor space (90m² minimum)
- Evidence of good housekeeping and appearance
- Evidence of compliance with the Occupational health and Safety Act

Safety

- Fencing – security (optional)
- Fender covers
- Fire Extinguishers
- First Aid Kit
- Painted floors (optional)
- Workshop Safety Signs

Accreditation

Successful Contractors must be accredited by MIWA as a Vehicle Fitment Centre and/or Vehicle Accessory Centre.

1.20. Category 20: Spring Repairs

Appropriate Trade:

Skilled Worker with a minimum of 4 years' experience. It is preferable that the workshop supervisor is a qualified boilermaker or spring smith.

Equipment:

- Heat treatment furnace
- Oil quenching bath
- Hydraulic press for setting springs
- Hydraulic press for dismantling and reassembling leaf springs
- Hydraulic press for testing/compressing coil springs
- Spring coiling machine
- Spring eye forming machine
- Rockwell hardness testing machine
- Centre lathe
- Milling machine
- Threading machine
- Bench grinder
- Anvil
- Work benches for dismantling and assembling springs
- Storage racks for material

Premises:

- Evidence of good housekeeping and appearance
- Evidence of compliance with Occupational Health and Safety Act

Safety

- Fencing – security (optional)
- Fire Extinguishers
- First Aid Kit
- Painted floors (optional)
- Workshop Safety signs

1.21. Category 21: Statutory Inspection and Testing of Pressure Vessels

The successful contractors will be equipped to carry out the inspection and testing of pressure vessels in accordance with the requirements of the relevant regulations contained within the Occupational Health and Safety Act.

Appropriate Trade:

Each Inspector must hold a valid certificate as a Competent Person (Pressure Vessels) issued by the South African Qualification and Certification Committee.

Equipment:

- Wall thickness gauge
- Calibrated pressure gauge
- Test pump, with pipe and assortment of commonly used connections.

1.22. Category 22: Statutory Inspection and Testing of Lifting Equipment

The successful contractor will be equipped to carry out the inspection and load testing of all types of lifting equipment in accordance with the requirements of the relevant regulations contained in the Occupational Health and Safety Act.

Accreditation:

Successful contractors must be L.M.E and L.M.I Accredited.

Appropriate Trade:

Each Inspector must be deemed to be a Competent Person in terms of the Occupational Health and Safety Act. Each Inspector must be eligible for registration by the Engineering Council of South Africa as a Lifting Machine Inspector to comply with the revised regulations which are expected to come into force during the period of this contract.

Equipment:

- Dead weights and/or load cells and/or other equipment used to apply a proof load
- Equipment to measure deflection of crane beams
- Equipment to measure elongation of slings

All test equipment must be regularly calibrated and a valid calibration certificate must be made available to the Employer prior to the commencement of each load test.

- Vernier Caliper
- Engraving pen (or number and letter stamps)

1.23. Category 23: Vehicle Air Conditioner Repairs

Appropriate Trades:

Candidate must be qualified in vehicle air conditioning & safe handling of refrigerants R134A (certificate must be MERSETA accredited).

Equipment:

The following equipment is the minimum requirement:

- Standard Artisan's tool set
- U. V glasses
- U. V torch

- R134A charge & pressure gauge kit
- Air conditioning spanner tool kit
- Leak detection kit

1.24. Category 24: Road Worthiness Testing Centre

The successful contractors must be authorized by the South African National Standards to carry out testing of vehicles and to issue Certificates of Roadworthiness and Certificates of Fitness in terms of the National Road Traffic Act and SANS 047.

Accreditation

Successful contractors must be approved by SANS.

SECTION O
SCHEDULE OF VARIATIONS FROM GOODS OR SERVICES INFORMATION

(This form is to be used whenever it is applicable)

Should the Bidder wish to make any departure from or modifications in the Special Conditions of Contract, Specifications, Schedule list of Prices/ Quantities/ Drawings or to qualify the bid in any way, he/she shall indicate the proposals clearly hereunder or alternatively make photocopies of the original bid documentation.

SECTION	PAGE	VARIATION: CLAUSE OR ITEM

SIGNATURE OF BIDDER:

DATE:

SECTION P
SCHEDULE OF ALTERNATIVE BIDS
(This form is to be used whenever it is applicable)

Consideration will be given to alternative offers which the bidder may wish to submit. Such offers shall be described, measured and priced in sufficient detail to enable the Province to evaluate the alternative. He/she shall set out his/her proposal clearly hereunder or alternatively make photocopies of the original bid documentation.

SECTION	PAGE	ITEM

SIGNATURE OF BIDDER:

DATE:

SECTION Q

DISTRICT: _____

Category 1: Major repairs (trucks, bakkies, etc.)				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	61 233		_____
Spares/Material		R1 000 000.00		R1 000 000.00
Markup on Spares/Materials		R1 000 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
Grand Total				R _____

Category 2: Construction plant repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	33 540		_____
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
Grand Total				_____

Category 3: General repairs (Mobile)				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	124 500		_____
Spares/Material		R800 000.00		R800 000.00
Markup on Spares/Materials		R800 000.00	_____ %	R _____
Travel	R _____ /km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 4: Replacing GET and Wheels, Plant and Equipment Care				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	38 760		
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	%	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 5: Tyre Removal, Refitting and tyre casing repair				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	17 400		
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	%	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 6: General Machining, Welding and Fabrication				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	20 043		
Spares/Material		R500 000.00		R500 000.00
Markup on Spares/Materials		R500 000.00	%	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 7: Auto Electrical Repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	20 460		
Spares/Material		R1 000 000.00		R1 000 000.00
Markup on Spares/Materials		R1 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 8: Fuel Injection Repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	6 687		
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 9: Turbochargers, Automotive Eng. & Engine Assembly				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	18 279		
Spares/Material		R4 000 000.00		R3 000 000.00
Markup on Spares/Materials			_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 10: Gearbox & Diff (incl wet brakes), Prop shaft& Driveline repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	22 392		
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 11: Brake & Clutch Friction Components, Air Brake & Component				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	17 664		
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 12: Radiator, Oil Cooler & fuel tanks				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	7 578		
Spares/Material		R1 000 000.00		R1 000 000.00
Markup on Spares/Materials		R1 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 13: Derusting & respray				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	8 796		
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 14: Accident repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	14 175		
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 15: Automotive Glass Replacement, Upholstery & Automotive body trim				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	16 260		
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 16: Hydraulic Hose Repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	11 106		
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 17: Hydraulic Component Repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	21 702		
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 18: Minor plant/ Machinery repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	11 100		
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 19: Fitment Centres				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	23 580		
Spares/Material		R4 000 000.00		R4 000 000.00
Markup on Spares/Materials		R4 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 20: Spring repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____/hour	8 970		
Spares/Material		R3 000 000.00		R3 000 000.00
Markup on Spares/Materials		R3 000 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Grand Total				_____

Category 21: Statutory Inspection & Testing of Vessels				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Repair				
Labour	R _____/hour	7 392		
Spares/Material		R1 500 000.00		R1 500 000.00
Markup on Spares/Materials		R1 500 000.00	_____ %	R _____
Travel	R _____/km	_____ km		R _____
Testing and Certification				
Test	R _____/ Test	2 472		
Grand Total				_____

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE

Category 22: Statutory Inspection & Testing of Lift Equipment				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Repair				
Labour	R _____ /hour	8 109		
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	%	R _____
Travel	R _____ /km	_____ km		R _____
Testing and Certification				
Test		4 476		
Grand Total				

Category 23: Vehicle Air conditioner repairs				
<i>Description</i>	<i>Rate</i>	<i>Estimated Quantity</i>	<i>Percentage Mark Up</i>	<i>Total</i>
Labour	R _____ /hour	6 900		
Spares/Material		R2 000 000.00		R2 000 000.00
Markup on Spares/Materials		R2 000 000.00	%	R _____
Travel	R _____ /km	_____ km		R _____
Grand Total				

Category 24: Roadworthiness Testing Centre			
<i>Description</i>	<i>Fee (Incl VAT) / unit</i>	<i>Quantity</i>	<i>Total</i>
Car/LDV	R _____	180	R _____
HLV	R _____	351	R _____
Trailer ≥ 3500kg	R _____	90	R _____
Minibus 16 ≤ 3500 kg	R _____	174	R _____
Bus	R _____	48	R _____
Grand Total			R _____

.....
NAME OF BIDDER
NOTE:

.....
SIGNATURE

.....
DATE

- The estimated quantities indicated above are for bid evaluation purposes only.
- The bidder must include their rates, in the tables provided, for the categories they are bidding and calculate the totals which will be evaluated
- Travel distance (km) used must be the distance from the bidder's workshop, where the work will be conducted, to the respective district addresses provided in Annexure E.
- A bidder may bid for a maximum of 6 categories. Failure to comply will result in the bidder being considered non-responsive on the district in which more than 6 categories have been selected.
- The department will only pay for goods and, or services received as and when they are required.
- The price adjustment is subject to the average consumer price index (CPI) on each year of the contractual anniversary.
- The service provider will be required to respond to an assessment call within one (1) working day;
- After assessment has been completed, the service provider will be required to produce a comprehensive quotation within two (2) working days which entails a breakdown and a total amount required to execute the work;
- The department after receiving a quotation as stated above will then grant the authorisation in form of a purchase order to the service provider to continue or not to continue;
- Upon submission of invoices, the supplier is required to provide invoices for spare parts supplied/to be supplied to ensure the correct mark up as tendered and to ensure the quality of the spare parts is as requested by the department, i.e. OEM or approved alternate spare parts.
- If it happens that the service provider's SARS Tax Certificate is none compliant, the service provider will be allocated a grace period not exceeding seven (7) days to address their tax matters;
- Failure to address the tax matters will result in the department sourcing work from the neighbouring districts.

.....
NAME OF BIDDER

.....
SIGNATURE

.....
DATE